

**From:** [Jordan Bovee](#)  
**To:** [Zach Torrance-Smith](#)  
**Subject:** Re: SX-25-00007 Phillips - Notice of Application  
**Date:** Monday, July 14, 2025 11:03:26 AM

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Hi Zach,  
This review is in response to the request for shoreline review on the SX-25-00007 Phillips application.

Please be advised that the proposed area for the new septic system does fall within the traditional territory of the šnp' əšqwáw' səxw (people in between) or Wenatchi, one of the 12 constituent tribes of the Colville Confederated Tribes. This area is also determined by DAHP to have a very high probability for cultural resources to be present and has no record of ever having been subject to a cultural resources survey. Given the extent of the proposed ground disturbance and these other conditions, the CCT recommends that an Inadvertent Discovery Plan be developed for the project and a professional cultural resource monitor be on hand during any ground disturbing activities. The CCT would also like to respectfully request a copy of the subsequent monitoring report or memo that is produced from this monitor's presence during the undertaking.

Thank you,

**Jordan Bovee** 1 Archaeologist 2  
CCT History/Archaeology Program  
[jordan.bovee.hsy@colvilletribes.com](mailto:jordan.bovee.hsy@colvilletribes.com)  
Desk Phone: 509-634-2690  
Mobile Phone: 509-631-1131



On Wed, Jul 2, 2025 at 4:06 PM Zach Torrance-Smith  
<[zach.torrancesmith@co.kittitas.wa.us](mailto:zach.torrancesmith@co.kittitas.wa.us)> wrote:

**Parcel# 230334**

Good morning,

You are receiving this request for shoreline review with an associated 15-day comment period because this application (Shoreline Exemption Permitting, SX-25-00007 Phillips) is proposing a project within shoreline jurisdiction that is not exempt from cultural resources review pursuant to Kittitas County SMP 5.1(B)(1)(a). The proposed project is for adding a new septic system and removing an existing septic system. In accordance with the settlement agreement between the Yakama Nation and Kittitas County, Kittitas County Resolution No. 2018-195 and the Department of Ecology Final Approval (letter dated 1/14/19, effective 1/28/19) of the County's amended Shoreline Master Program, Kittitas County is hereby requesting comments regarding the proposed project.

This request is based off the following amendment to Kittitas County SMP 5.1(B) as shown below:

B. Regulations

1. *Project Approval Requirements.* Prior to issuing a permit, exemption, or other approval for a proposed project in a shoreline area, the County shall determine whether or not a cultural resources review or archaeological survey shall be required under this Section 5.1(B)(1).

a. *Exceptions.* No cultural resources review or survey shall be required under this Section 5.1(B)(1) where the project applicant can demonstrate one or more of the following conditions is met:

i. The project or use does not include any ground disturbance. Projects that require the insertion of structural elements, but which do not require any excavation and create no spoil piles, shall be considered non-ground-disturbing for purposes of this Section (e.g. driving T-posts, planting tree seedlings with a hoedad).

ii. The project is limited to the installation of infrastructure entirely within the same area as an existing project or development.

iii. The project's entire three-dimensional area of proposed ground-disturbance is located within previous fill or previously disturbed earth.

iv. A professional archaeologist has surveyed the entire project area within the last ten (10) years, and the survey report(s) show that no cultural, archaeological, or historic resources were found.

b. *Cultural Resources Review.* The County shall provide electronic notice and a fifteen (15) day comment opportunity to DAHP and affected Native American tribes for all proposed projects in shoreline areas which are not excluded under Section 5.1(B)(1)(a) above.

i. When applicable, the above notification requirement will be included in the Preliminary Site Analysis process.

ii. Where the proposed project is already subject to a comment period through shoreline permitting and/or SEPA review, this comment period shall be run concurrently.

iii. For shoreline projects that fall under a shoreline exemption permit and have no notification requirement, if not already completed through the Preliminary Site Analysis process, the above notification and cultural resources review requirements will occur prior to the issuance of an exemption permit.

Kittitas County will not act on the attached request until the end of the 15-day comment window. Please respond to this email with any comments regarding this proposal no later than end of business day **July 18, 2025**.

A link to the application materials hosted on the CDS website can be found below.

**External Link:** [SX-25-00007 Phillips](#)

Please contact me should you have any questions.

*Zach Torrance-Smith*

***Planner I***

***Kittitas County Community Development Services***

***411 N. Ruby St., Suite 2***

***Ellensburg, WA 98926***

***P: 509-962-7079***

***[zach.torrancesmith@co.kittitas.wa.us](mailto:zach.torrancesmith@co.kittitas.wa.us)***

If this is about a Public Records request, please go to <http://www.co.kittitas.wa.us/request/default.aspx> and fill out a request for public records through the GovQA portal.

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message id: 38eb45916c6dcbdac24bb8719d004a14

**From:** [MacNaughton, James \(DAHP\)](#)  
**To:** [Zach Torrance-Smith](#)  
**Cc:** [Casey Barney](#); [Jessica Lally](#); [jordan.bovey.hsy@colvilletribes.com](mailto:jordan.bovey.hsy@colvilletribes.com); [dahp@snoqualmtribe.us](mailto:dahp@snoqualmtribe.us)  
**Subject:** RE: SX-25-00007 Phillips - Notice of Application  
**Date:** Tuesday, July 15, 2025 1:46:44 PM  
**Attachments:** [image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[Kittitas County IDP.pdf](#)

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Good Afternoon Zach

I understand the KC regulations regarding cultural resource survey (CRS), so I just wanted to send request that an up-to-date Inadvertent Discovery Plan (IDP) is kept on-site – preferably with the site supervisor – and that all crew are briefed on what to do in the event of a discovery, and in the second half of this IDP there is a series of illustrations of the types of resources that could be found. This is an extremely sensitive area, and we advise caution.

Thank you for your time.

James

	<p><b>James MacNaughton, MSc, RPA (<i>He/Him</i>)</b> Local Government Archaeologist Email: <a href="mailto:James.MacNaughton@dahp.wa.gov">James.MacNaughton@dahp.wa.gov</a> Mobile: (360) 280-7563   Main Office: (360) 586-3065 Hours: 7AM - 3:30PM Monday to Friday Physical Address: 1110 Capitol Way South Suite 30, Olympia, WA 98501 Mailing Address: PO Box 48343, Olympia, WA 98504-8343 <a href="http://www.dahp.wa.gov">www.dahp.wa.gov</a></p>
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**From:** Zach Torrance-Smith

<zach.torrancesmith@co.kittitas.wa.us>

**Sent:** Wednesday, July 2, 2025 10:24 AM

**To:** [batt@yakamafish-nsn.gov](mailto:batt@yakamafish-nsn.gov); [john.sirois.adm@colvilletribes.com](mailto:john.sirois.adm@colvilletribes.com); [milton.davis.adm@colvilletribes.com](mailto:milton.davis.adm@colvilletribes.com); [enviroreview@yakama.com](mailto:enviroreview@yakama.com); [corrine\\_camuso@yakama.com](mailto:corrine_camuso@yakama.com); [jessica\\_lally@yakama.com](mailto:jessica_lally@yakama.com); [noah\\_oliver@yakama.com](mailto:noah_oliver@yakama.com); [casey\\_barney@yakama.com](mailto:casey_barney@yakama.com); Jeff Kozma

<kozj@yakamafish-nsn.gov>; matj@yakamafish-nsn.gov; barh@yakamafish-nsn.gov;  
steve@snoqualmtribe.us; dahp@snoqualmtribe.us; adam@snoqualmtribe.us;  
guy.moura@colvilletribes.com; sam.rushing@colvilletribes.com; DAHP SEPA <sepa@dahp.wa.gov>;  
Jordan Bovee <jordan.bovee.hsy@colvilletribes.com>; darnell.sam.adm@colvilletribes.com  
**Cc:** Jamey Ayling <jamey.ayling@co.kittitas.wa.us>; Ellie Myers <ellie.myers@co.kittitas.wa.us>;  
Bradley Gasawski <bradley.gasawski@co.kittitas.wa.us>  
**Subject:** SX-25-00007 Phillips - Notice of Application

External Email

**Parcel# 230334**

Good morning,

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**External Link:** [SX-25-00007 Phillips](#)

Please contact me should you have any questions.

***Zach Torrance-Smith***

***Planner I***

***Kittitas County Community Development Services***

***411 N. Ruby St., Suite 2***

***Ellensburg, WA 98926***

***P: 509-962-7079***

***[zach.torrancesmith@co.kittitas.wa.us](mailto:zach.torrancesmith@co.kittitas.wa.us)***

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message id: 38eb45916c6dcbdac24bb8719d004a14



# INADVERTENT DISCOVERY PLAN PLAN AND PROCEDURES FOR THE DISCOVERY OF CULTURAL RESOURCES AND HUMAN SKELETAL REMAINS

To request ADA accommodation, including materials in a format for the visually impaired, call Ecology at 360-407-6000 or visit <https://ecology.wa.gov/accessibility>. People with impaired hearing may call Washington Relay Service at 711. People with a speech disability may call TTY at 877-833-6341.

Site Name(s):

Location:

Project Lead/Organization:

County:

*If this Inadvertent Discovery Plan (IDP) is for multiple (batched) projects, ensure the location information covers all project areas.*

## 1. INTRODUCTION

The IDP outlines procedures to perform in the event of a discovery of archaeological materials or human remains, in accordance with applicable state and federal laws. An IDP is required, as part of Agency Terms and Conditions for all grants and loans, for any project that creates disturbance above or below the ground. An IDP is not a substitute for a formal cultural resource review (Executive 21-02 or Section 106).

Once completed, **the IDP should always be kept at the project site** during all project activities. All staff, contractors, and volunteers should be familiar with its contents and know where to find it.

## 2. CULTURAL RESOURCE DISCOVERIES

A cultural resource discovery could be prehistoric or historic. Examples include (see images for further examples):

- An accumulation of shell, burned rocks, or other food related materials.
- Bones, intact or in small pieces.
- An area of charcoal or very dark stained soil with artifacts.
- Stone tools or waste flakes (for example, an arrowhead or stone chips).
- Modified or stripped trees, often cedar or aspen, or other modified natural features, such as rock drawings.
- Agricultural or logging materials that appear older than 50 years. These could include equipment, fencing, canals, spillways, chutes, derelict sawmills, tools, and many other items.
- Clusters of tin cans or bottles, or other debris that appear older than 50 years.
- Old munitions casings. **Always assume these are live and never touch or move.**
- Buried railroad tracks, decking, foundations, or other industrial materials.
- Remnants of homesteading. These could include bricks, nails, household items, toys, food containers, and other items associated with homes or farming sites.

The above list does not cover every possible cultural resource. When in doubt, assume the material is a cultural resource.

### 3. ON-SITE RESPONSIBILITIES

If any employee, contractor, or subcontractor believes that they have uncovered cultural resources or human remains at any point in the project, take the following steps to ***Stop-Protect-Notify***. **If you suspect that the discovery includes human remains, also follow Sections 5 and 6.**

#### **STEP A: Stop Work.**

All work must stop immediately in the vicinity of the discovery.

#### **STEP B: Protect the Discovery.**

Leave the discovery and the surrounding area untouched and create a clear, identifiable, and wide boundary (30 feet or larger) with temporary fencing, flagging, stakes, or other clear markings. Provide protection and ensure integrity of the discovery until cleared by the Department of Archaeological and Historical Preservation (DAHP) or a licensed, professional archaeologist.

Do not permit vehicles, equipment, or unauthorized personnel to traverse the discovery site. Do not allow work to resume within the boundary until the requirements of this IDP are met.

#### **STEP C: Notify Project Archaeologist (if applicable).**

If the project has an archaeologist, notify that person. If there is a monitoring plan in place, the archaeologist will follow the outlined procedure.

#### **STEP D: Notify Project and Washington Department of Ecology (Ecology) contacts.**

##### **Project Lead Contacts**

###### Primary Contact

Name:

Organization:

Phone:

Email:

###### Alternate Contact

Name:

Organization:

Phone:

Email:

##### **Ecology Contacts (completed by Ecology Project Manager)**

###### Ecology Project Manager

Name:

Program:

Phone:

Email:

###### Alternate or Cultural Resource Contact

Name:

Program:

Phone:

Email:

**STEP E: Ecology will notify DAHP.**

Once notified, the Ecology Cultural Resource Contact or the Ecology Project Manager will contact DAHP to report and confirm the discovery. To avoid delay, the Project Lead/Organization will contact DAHP if they are not able to reach Ecology.

DAHP will provide the steps to assist with identification. DAHP, Ecology, and Tribal representatives may coordinate a site visit following any necessary safety protocols. DAHP may also inform the Project Lead/Organization and Ecology of additional steps to further protect the site.

**Do not continue work until DAHP has issued an approval for work to proceed in the area of, or near, the discovery.**

DAHP Contacts:

Name: Rob Whitlam, PhD  
Title: State Archaeologist  
Cell: 360-890-2615  
Email: [Rob.Whitlam@dahp.wa.gov](mailto:Rob.Whitlam@dahp.wa.gov)  
Main Office: 360-586-3065

**Human Remains/Bones:**

Name: Guy Tasa, PhD  
Title: State Anthropologist  
Cell: 360-790-1633 (24/7)  
Email: [Guy.Tasa@dahp.wa.gov](mailto:Guy.Tasa@dahp.wa.gov)

**4. TRIBAL CONTACTS**

In the event cultural resources are discovered, the following tribes will be contacted. See Section 10 for Additional Resources.

Tribe:	Tribe:
Name:	Name:
Title:	Title:
Phone:	Phone:
Email:	Email:
Tribe:	Tribe:
Name:	Name:
Title:	Title:
Phone:	Phone:
Email:	Email:

Please provide contact information for additional tribes within your project area, if needed, in Section 11.

**5. FURTHER CONTACTS (if applicable)**

If the discovery is confirmed by DAHP as a cultural or archaeological resource, or as human remains, and there is a partnering federal or state agency, Ecology or the Project Lead/Organization will ensure the partnering agency is immediately notified.

Federal Agency:

Agency:

Name:

Title:

Phone:

Email:

State Agency:

Agency:

Name:

Title:

Phone:

Email:

## 6. SPECIAL PROCEDURES FOR THE DISCOVERY OF HUMAN SKELETAL MATERIAL

Any human skeletal remains, regardless of antiquity or ethnic origin, will at all times be treated with dignity and respect. Follow the steps under **Stop-Protect-Notify**. For specific instructions on how to handle a human remains discovery, see: [RCW 68.50.645: Skeletal human remains—Duty to notify—Ground disturbing activities—Coroner determination—Definitions](#).

**Suggestion:** If you are unsure whether the discovery is human bone or not, contact Guy Tasa with DAHP, for identification and next steps. Do not pick up the discovery.

Guy Tasa, PhD State Physical Anthropologist

[Guy.Tasa@dahp.wa.gov](mailto:Guy.Tasa@dahp.wa.gov)

(360) 790-1633 (Cell/Office)

For discoveries that are confirmed or suspected human remains, follow these steps:

1. Notify law enforcement and the Medical Examiner/Coroner using the contacts below. **Do not call 911** unless it is the only number available to you.

Enter contact information below (required):

- Local Medical Examiner or Coroner name and phone:
  - Local Law Enforcement main name and phone:
  - Local Non-Emergency phone number (911 if without a non-emergency number):
2. The Medical Examiner/Coroner (with assistance of law enforcement personnel) will determine if the remains are human or if the discovery site constitutes a crime scene and will notify DAHP.
  3. **DO NOT speak with the media, allow photography or disturbance of the remains, or release any information about the discovery on social media.**
  4. If the remains are determined to be non-forensic, Cover the remains with a tarp or other materials (not soil or rocks) for temporary protection and to shield them from being photographed by others or disturbed.

Further activities:

- Per [RCW 27.44.055](#), [RCW 68.50](#), and [RCW 68.60](#), DAHP will have jurisdiction over non-forensic human remains. Ecology staff will participate in consultation. Organizations may also participate in consultation.
- Documentation of human skeletal remains and funerary objects will be agreed upon through the consultation process described in [RCW 27.44.055](#), [RCW 68.50](#), and [RCW 68.60](#).
- When consultation and documentation activities are complete, work in the discovery area may resume as described in Section 8.

If the project occurs on federal lands (such as a national forest or park or a military reservation) the provisions of the Native American Graves Protection and Repatriation Act of 1990 (NAGPRA) apply and the responsible federal agency will follow its provisions. Note that state highways that cross federal lands are on an easement and are not owned by the state.

If the project occurs on non-federal lands, the Project Lead/Organization will comply with applicable state and federal laws, and the above protocol.

## **7. DOCUMENTATION OF ARCHAEOLOGICAL MATERIALS**

Archaeological resources discovered during construction are protected by state law [RCW 27.53](#) and assumed eligible for inclusion in the National Register of Historic Places under Criterion D until a formal Determination of Eligibility is made.

The Project Lead/Organization must ensure that proper documentation and field assessment are made of all discovered cultural resources in cooperation with all parties: the federal agencies (if any), DAHP, Ecology, affected tribes, and the archaeologist.

The archaeologist will record all prehistoric and historic cultural material discovered during project construction on a standard DAHP archaeological site or isolate inventory form. They will photograph site overviews, features, and artifacts and prepare stratigraphic profiles and soil/sediment descriptions for minimal subsurface exposures. They will document discovery locations on scaled site plans and site location maps.

Cultural features, horizons, and artifacts detected in buried sediments may require the archaeologist to conduct further evaluation using hand-dug test units. They will excavate units in a controlled fashion to expose features, collect samples from undisturbed contexts, or to interpret complex stratigraphy. They may also use a test unit or trench excavation to determine if an intact occupation surface is present. They will only use test units when necessary to gather information on the nature, extent, and integrity of subsurface cultural deposits to evaluate the site's significance. They will conduct excavations using standard archaeological techniques to precisely document the location of cultural deposits, artifacts, and features.

The archaeologist will record spatial information, depth of excavation levels, natural and cultural stratigraphy, presence or absence of cultural material, and depth to sterile soil, regolith, or bedrock for each unit on a standard form. They will complete test excavation unit level forms, which will include plan maps for each excavation level and artifact counts and material types, number, and vertical provenience (depth below

surface and stratum association where applicable) for all recovered artifacts. They will draw a stratigraphic profile for at least one wall of each test excavation unit.

The archaeologist will screen sediments excavated for purposes of cultural resources investigation through 1/8-inch mesh, unless soil conditions warrant 1/4-inch mesh.

The archaeologist will analyze, catalogue, and temporarily curate all prehistoric and historic artifacts collected from the surface and from probes and excavation units. The ultimate disposition of cultural materials will be determined in consultation with the federal agencies (if any), DAHP, Ecology, and the affected tribe(s).

Within 90 days of concluding fieldwork, the archaeologist will provide a technical report describing any and all monitoring and resultant archaeological excavations to the Project Lead/Organization, who will forward the report to Ecology, the federal agencies (if any), DAHP, and the affected tribe(s) for review and comment.

If assessment activities expose human remains (burials, isolated teeth, or bones), the archaeologist and Project Lead/Organization will follow the process described in **Section 6**.

## **8. PROCEEDING WITH WORK**

The Project Lead/Organization shall work with the archaeologist, DAHP, and affected tribe(s) to determine the appropriate discovery boundary and where work can continue.

Work may continue at the discovery location only after the process outlined in this plan is followed and the Project Lead/Organization, DAHP, any affected tribe(s), Ecology, and the federal agencies (if any) determine that compliance with state and federal laws is complete.

## **9. ORGANIZATION RESPONSIBILITY**

The Project Lead/Organization is responsible for ensuring:

- This IDP has complete and accurate information.
- This IDP is immediately available to all field staff at the sites and available by request to any party.
- This IDP is implemented to address any discovery at the site.
- That all field staff, contractors, and volunteers are instructed on how to implement this IDP.

## **10. ADDITIONAL RESOURCES**

### **Informative Video**

Ecology recommends that all project staff, contractors, and volunteers view this informative video explaining the value of IDP protocol and what to do in the event of a discovery. The target audience is anyone working on the project who could unexpectedly find cultural resources or human remains while excavating or digging. The video is also posted on DAHP's inadvertent discovery language website.

[Ecology's IDP Video](https://www.youtube.com/watch?v=ioX-4cXfbDY) (<https://www.youtube.com/watch?v=ioX-4cXfbDY>)

## **Informational Resources**

[DAH P \(https://dahp.wa.gov\)](https://dahp.wa.gov)

[Washington State Archeology \(DAH P 2003\)](https://dahp.wa.gov/sites/default/files/Field%20Guide%20to%20WA%20Arch_0.pdf)

[\(https://dahp.wa.gov/sites/default/files/Field%20Guide%20to%20WA%20Arch\\_0.pdf\)](https://dahp.wa.gov/sites/default/files/Field%20Guide%20to%20WA%20Arch_0.pdf)

[Association of Washington Archaeologists \(https://www.archaeologyinwashington.com\)](https://www.archaeologyinwashington.com)

## **Potentially Interested Tribes**

[Interactive Map of Tribes by Area](https://dahp.wa.gov/archaeology/tribal-consultation-information)

[\(https://dahp.wa.gov/archaeology/tribal-consultation-information\)](https://dahp.wa.gov/archaeology/tribal-consultation-information)

[WSDOT Tribal Contact Website](https://wsdot.wa.gov/tribal/TribalContacts.htm)

[\(https://wsdot.wa.gov/tribal/TribalContacts.htm\)](https://wsdot.wa.gov/tribal/TribalContacts.htm)

## **11. ADDITIONAL INFORMATION**

Please add any additional contact information or other information needed within this IDP.

**Implement the IDP if you see...**

**Chipped stone artifacts.**

Examples are:

- Glass-like material.
- Angular material.
- “Unusual” material or shape for the area.
- Regularity of flaking.
- Variability of size.



*Stone artifacts from Oregon.*



*Stone artifacts from Washington.*



*Biface-knife, scraper, or pre-form found in NE Washington. Thought to be a well knapped object of great antiquity. Courtesy of Methow Salmon Rec. Foundation.*

## Implement the IDP if you see...

### Ground stone artifacts.

Examples are:

- Unusual or unnatural shapes or unusual stone.
- Striations or scratching.
- Etching, perforations, or pecking.
- Regularity in modifications.
- Variability of size, function, or complexity.



Above: Fishing Weight - credit [CRITFC Treaty Fishing Rights website](#).



Artifacts from unknown locations (left and right images).



**Implement the IDP if you see...**

**Bone or shell artifacts, tools, or beads.**

Examples are:

- Smooth or carved materials.
- Unusual shape.
- Pointed as if used as a tool.
- Wedge shaped like a “shoehorn”.
- Variability of size.
- Beads from shell (‘dentalium’) or tusk.



Upper Left: Bone Awls from Oregon.

Upper Center: Bone Wedge from California.

Upper Right: Plateau dentalium choker and bracelet, from Nez Perce National Historical Park, 19th century, made using Antalis pretiosa shells Credit: Nez Perce - Nez Perce National Historical Park, NEPE 8762, [Public Domain](#).

Above: Tooth Pendants. Right: Bone Pendants. Both from Oregon and Washington.



## Implement the IDP if you see...

### Culturally modified trees, fiber, or wood artifacts.

Examples are:

- Trees with bark stripped or peeled, carvings, axe cuts, de-limbing, wood removal, and other human modifications.
- Fiber or wood artifacts in a wet environment.
- Variability of size, function, and complexity.



Left and Below: *Culturally modified tree and an old carving on an aspen (Courtesy of DAHP).*

Right, Top to Bottom: *Artifacts from Mud Bay, Olympia: Toy war club, two strand cedar rope, wet basketry.*



## Implement the IDP if you see...

### Strange, different, or interesting looking dirt, rocks, or shells.

Human activities leave traces in the ground that may or may not have artifacts associated with them. Examples are:

- “Unusual” accumulations of rock (especially fire-cracked rock).
- “Unusual” shaped accumulations of rock (such as a shape similar to a fire ring).
- Charcoal or charcoal-stained soils, burnt-looking soils, or soil that has a “layer cake” appearance.
- Accumulations of shell, bones, or artifacts. Shells may be crushed.
- Look for the “unusual” or out of place (for example, rock piles in areas with otherwise few rocks).



*Shell Midden pocket in modern fill discovered in sewer trench.*



*Underground oven. Courtesy of DAHP.*

*Shell midden with fire cracked rock.*



*Hearth excavated near Hamilton, WA.*

**Implement the IDP if you see...**

**Historic period artifacts (historic archaeology considered older than 50 years).**

Examples are:

- Agricultural or logging equipment. May include equipment, fencing, canals, spillways, chutes, derelict sawmills, tools, etc.
- Domestic items including square or wire nails, amethyst colored glass, or painted stoneware.



Left: Top to Bottom: *Willow pattern serving bowl and slip joint pocket knife discovered during Seattle Smith Cove shantytown (45-KI-1200) excavation.*

Right: *Collections of historic artifacts discovered during excavations in eastern Washington cities.*



**Implement the IDP if you see...**

**Historic period artifacts (historic archaeology considered older than 50 years).**

Examples are:

- Railway tokens, coins, and buttons.
- Spectacles, toys, clothing, and personal items.
- Items helping to understand a culture or identity.
- Food containers and dishware.



Main Image: *Dishes, bottles, workboot found at the North Shore Japanese bath house (ofuro) site, Courtesy Bob Muckle, Archaeologist, Capilano University, B.C. This is an example of an above ground resource.*



Right, from Top to Bottom: *Coins, token, spectacles and Montgomery Ward pitchfork toy discovered during Seattle Smith Cove shantytown (45-KI-1200) excavation.*



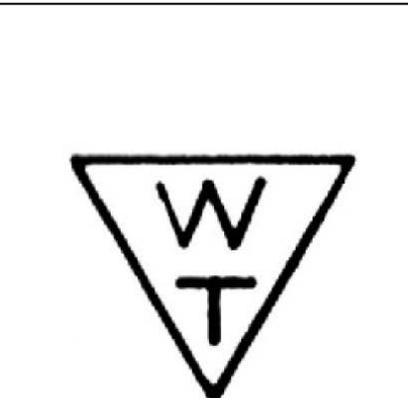
**Implement the IDP if you see...**

- Old munition casings – if you see ammunition of any type – ***always assume they are live and never touch or move!***
- Tin cans or glass bottles with an older manufacturer's technique – maker's mark, distinct colors such as turquoise, or an older method of opening the container.



Far Left: .303 British cartridge found by a WCC planting crew on Skagit River. Don't ever touch something like this!  
Left: Maker's mark on bottom of old bottle.

Right: Old beer can found in Oregon. ACME was owned by Olympia Brewery. Courtesy of Heather Simmons.



Logo employed by Whithall Tatum & Co. between 1924 to 1938 (Lockhart et al. 2016).



Can opening dates, courtesy of W.M. Schroeder.

Implement the IDP if you see...

You see historic foundations or buried structures.

Examples are:

- Foundations.
- Railroad and trolley tracks.
- Remnants of structures.



Counter Clockwise, Left to Right: *Historic structure 45KI924, in WSDOT right of way for SR99 tunnel. Remnants of Smith Cove shantytown (45-KI-1200) discovered during Ecology CSO excavation, City of Spokane historic trolley tracks uncovered during stormwater project, intact foundation of historic home that survived the Great Ellensburg Fire of July 4, 1889, uncovered beneath parking lot in Ellensburg.*

## Implement the IDP if you see...

### Potential human remains.

Examples are:

- Grave headstones that appear to be older than 50 years.
- Bones or bone tools--intact or in small pieces. It can be difficult to differentiate animal from human so they must be identified by an expert.
- These are all examples of animal bones and are not human.

Center: *Bone wedge tool, courtesy of Smith Cove Shantytown excavation (45KI1200).*

*Other images (Top Right, Bottom Left, and Bottom) Center: Courtesy of DAHP.*



Directly Above: This is a real discovery at an Ecology sewer project site.

*What would you do if you found these items at a site? Who would be the first person you would call?*

*Hint: Read the plan!*



# **KITTITAS COUNTY**

## **DEPARTMENT OF PUBLIC WORKS**

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### **MEMORANDUM**

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**TO:** All Staff  
**FROM:** Public Works Plan Review Team  
**DATE:** July 7<sup>th</sup>, 2025  
**SUBJECT:** SX-25-00007 Phillips

<b>ENGINEERING</b>	Except as exempted in KCC 14.05.060, no grading or filling upon a site involving more than one hundred (100) cubic yards shall be performed without a grading permit from the County Engineer or Public Works designee (KCC 14.05.050). An application for grading in excess of five hundred (500) cubic yards shall be accompanied by an engineered grading plan (KCC 14.05.080). (CBP)
<b>FLOOD</b>	Parcel #230334 is within the FEMA identified special flood hazard area (100-year floodplain and floodway). All activities within the floodplain must be permitted through the floodplain development permit process and follow the regulations within KCC 14.08. The new on-site septic system should be located outside of the floodway boundary to minimize impairment to it or contamination from it during flooding. (SC)
<b>WATER MITIGATION/ METERING</b>	No comments. (SC)
<b>AIRPORT</b>	NO Comments. (RC)

Please contact Kittitas County Public Works (509) 962-7523 with any questions.

**From:** [Timothy Batin](#)  
**To:** [Zach Torrance-Smith](#)  
**Date:** Monday, July 7, 2025 2:04:10 PM  
**Attachments:** [YN IDP SX-25-00007 Phillips.docx](#)

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**CAUTION:** This email originated from outside the Kittitas County network. Do not click links, open attachments, fulfill requests, or follow guidance unless you recognize the sender and have verified the content is safe.

The project, [SX-25-00007 Phillips](#), lies within the Ceded lands/ Usual & Accustomed Area of the Confederated Tribes and Bands of the Yakama Nation. The project review didn't yield any new information that would require further investigation of the potential impacts on Archaeological/Cultural Resources. I am including an Inadvertent Discovery Plan since the area has a very high probability for cultural resources.

Thank You,  
Timothy Batin, TFW Archaeologist, Yakama Nation Fisheries

Yakama Nation Timber Fish and Wildlife  
Monitoring and Inadvertent Discovery Plan  
SXD-25-00007 Phillips

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1. If the Monitor or any member of the construction work force believes that **they have encountered archaeological materials, the Monitor will direct the onsite foreman or designee to stop excavation work.** If necessary, the Monitor, archeologist, foreman or designee will take appropriate steps to protect the discovery site by installing a physical barrier (i.e., exclusionary fencing) and prohibiting all machinery, other vehicles, and unauthorized individuals from crossing the barrier. The Monitor will inform the Lead Archaeologist, who will then notify the THPO.
2. If it is not possible to reach an Archaeologist (no cell phone coverage etc.) mark the location of the cultural materials on a map and, if possible, take a GPS point and photos (cell phone cameras work if necessary) of the materials and the surrounding areas (including any possible damage). **ALL CULTURAL MATERIALS ARE TO BE LEFT AS THEY LAY.**
3. The discovery of cultural materials should be brought to the attention of the lead Archaeologist as soon as possible along with the location information and photos. **Work within the immediate vicinity of the cultural materials should be halted until an archaeologist can assess the extent of the cultural materials and determine the proper protection measures.**
4. Cultural features and artifacts (**See examples below**) detected at the very minimum will be documented, by the lead archeologist for the project. Depending on the finding, a site treatment plan will be determined in coordination with the THPO, CRP, and Project Archaeologist. The Culture Committee will have the final determination on all decisions regarding the disposition of the finding. Work cannot commence without Yakama Nation Culture Committee Clearance. Questions and concerns can be directed towards the Yakama Nation THPO and the YNCRP Manager. Archaeologists and Cultural Specialists do not have the authority to provide a Cultural Clearance.

#### **Procedures for the Inadvertent Discovery of Human Skeletal Materials**

Any human remains, burial sites, or burial related materials that are discovered during construction will at all times be treated with dignity and respect.

5. **If ground disturbing activities reveal human skeletal remains, funerary objects, scared objects or objects of cultural patrimony during the course of construction, then immediately halt construction activity that resulted in the exposure of the discovery** and all other ground-disturbing activity within a buffer deemed appropriate by the Monitor, but no less than 500 ft. of the discovery. The Monitor or foreman (or designee) will immediately call the THPO and Lead Archaeologist (if not on site). The Yakama Nation Tribal Police will be contacted by the THPO to begin the process of determining if the finding is part of a crime scene or Native American.

6. After all construction activity has stopped, the following steps shall be taken to ensure that no further disturbance occurs to the discovery, while Yakama Nation Tribal Police are in route:
  - 1) Secure an area at least 500 ft. in each direction.
  - 2) Prevent vehicle traffic through the area immediately surrounding the discovery beyond that necessary to remove vehicles and equipment already present in the area.
  
7. The remains will not be touched, moved, or further disturbed or photographed beyond what is needed for identification purposes. Tribal Police will determine if the remains are forensic or archeological in nature. Should the remains be determined archeological, a site treatment plan will be determined in coordination with the THPO, CRP and Tribal Government. The Culture Committee will have the final determination on all decisions regarding the disposition of the human remains. **Work cannot commence without Yakama Nation Clearance.** Questions and concerns can be directed towards the Yakama Nation Timber Fish and Wildlife Archaeologist and the YN THPO (if project is on reservation lands).

**Contact Information:**

Timothy Batin, TFW Archaeologist: 509-831-1914

LeRoy Adams, TFW Administrator: 509-949-0481

Rose Ferri, THPO 509-307-2009



Old Corrals



Rock flakes (material- chalcedony, jasper, basalt, obsidian, petrified wood)



Projectile points (arrowheads) and tools (knives and scrapers)



Rock Stack Feature (Cairns, fence lines, fire rings etc)